

STATE PERSONNEL BOARD AGENDA



JUNE 24, 2008

SACRAMENTO, CA



MEMORANDUM

DATE: June 12, 2008

TO: ALL INTERESTED PARTIES

FROM: STATE PERSONNEL BOARD – Executive Office

SUBJECT: Notice and Agenda for the June 24, 2008, Meeting of the State Personnel Board

PLEASE TAKE NOTICE that on June 24, 2008, at the offices of the California State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814, the State Personnel Board will hold its regularly scheduled meeting.

The attached Agenda provides a brief description of each item to be considered in closed or public session. Closed sessions are closed to members of the public. All discussions held in open sessions are open to those interested in attending. Interested members of the public who wish to address the Board on an open session item may request the opportunity to do so.

Should you have questions or wish to obtain a copy of any materials related to items considered in the open sessions, please visit the SPB website at www.spb.ca.gov or contact staff in the Secretariat's Office via mail at State Personnel Board, 801 Capitol Mall, Room 570, Sacramento, California 95814 or by calling (916) 653-1028.

Secretariat's Office

Attachment



CALIFORNIA STATE PERSONNEL BOARD

801 Capitol Mall • Sacramento, California 95814 • www.spb.ca.gov

ARNOLD SCHWARZENEGGER, Governor



BOARD MEETING – JUNE 24, 2008 ¹

**1:30 p.m. – 3:00 p.m.
(Or upon completion of business)**

ALL TIMES ARE APPROXIMATE

Public and Closed Session Location

801 Capitol Mall, Room 150
Sacramento, CA 95814

¹ Sign Language Interpreter will be provided for Board Meeting upon request – contact Secretariat at (916) 653-1028.

OPEN SESSION OF THE STATE PERSONNEL BOARD

1:30 p.m.

1. **ROLL CALL**
2. **REPORT OF THE EXECUTIVE OFFICER**
- Suzanne M. Ambrose
3. **REPORT OF THE CHIEF COUNSEL**
- Elise S. Rose
4. **REPORT ON LEGISLATION**
- Carol Ong
5. **NEW BUSINESS**
Items may be raised by Board Members for scheduling and discussion for future meetings.
6. **DISCUSSION OF UPCOMING BOARD MEETING SCHEDULED FOR JULY 7-8, 2008, IN SACRAMENTO, CALIFORNIA.**

1:45 p.m.

CLOSED SESSION OF THE STATE PERSONNEL BOARD

7. **EMPLOYEE APPOINTMENTS, DISCIPLINARY MATTERS, AND OTHER APPEALS**
Deliberations to consider matters submitted at prior hearing.
[Government Code Sections 11126(c)(3), 18653(3).]
8. **DELIBERATION ON NON-EVIDENTIARY CASES AND ADVERSE ACTIONS, DISCRIMINATION COMPLAINTS, AND OTHER PROPOSED DECISIONS SUBMITTED BY ADMINISTRATIVE LAW JUDGES**
Deliberations on proposed, rejected, remanded, and submitted decisions, petitions for rehearing, and other matters related to cases heard by Administrative Law Judges of the State Personnel Board or by the Board itself.
[Government Code sections 11126(c)(3), 18653.]
9. **PENDING LITIGATION**
Conference with legal counsel to confer with and receive advice regarding pending litigation when discussion in open session would be prejudicial.
[Government Code sections 11126(e)(1), 18653.]

California Highway Patrol, et al. v. State Personnel Board, et al.
Sacramento Superior Court
Case No. 34-2008-00002G14-CU-WM-GDS

California Department Corrections and Rehabilitation, et al. v. State Personnel Board, et al.
Sacramento Superior Court
Case No. 34-2007-00883875-CU-WM-GDS

Patrick McCollum v. State of California
United States District Court, Northern District of California
Case No. C 04-03339 CRB

Plata, et al. v. Schwarzenegger, et al.
Case No. C01-1351 TEH

10. **RECOMMENDATIONS TO THE LEGISLATURE**
Deliberations on recommendations to the Legislature.
[Government Code section 18653.]
11. **RECOMMENDATIONS TO THE GOVERNOR**
Deliberations on recommendations to the Governor.
[Government Code section 18653.]

PUBLIC SESSION OF THE STATE PERSONNEL BOARD

BOARD ACTIONS:

12. **SUBMITTED ITEMS**
These items have been taken under submission by the State Personnel Board at a prior meeting and may be before the Board for a vote at this meeting.
 - A. **PERSONAL SERVICES CONTRACT NO. 08-03**
Appeal by the Union of American Physicians & Dentists from Executive Officer's February 4, 2008, Decisions approving six Personal Services Contracts for Psychiatric Services. (Ratification of Board's vote on 6/10/08)
 - B. **PERSONAL SERVICES CONTRACT NO. 08-04**
Appeal of the California State Prison Medical Care System Receiver from the Executive Officer's February 14, 2008, disapproval of six personal services contracts for recreational and occupational therapist services.

C. PERSONAL SERVICES CONTRACT NO. 08-07

Appeal of the Department of Developmental Services from the Executive Officer's February 27, 2008, disapproval of personal services contracts for janitorial services

13. EVIDENTIARY CASES

A. BOARD CASES SUBMITTED

These items have been taken under submission by the State Personnel Board at a prior meeting.

(1) CASE NO. 07-0850A

Appeal from non-punitive termination

Classification: Clinical Social Worker

Department: Department of Corrections and Rehabilitation

Proposed decision rejected September 24, 2007.

Transcript prepared.

Oral argument set for February 4-5, 2008, Sacramento.

Oral argument continued.

Oral argument set for March 3-4, 2008, Los Angeles.

Oral argument continued.

Oral argument heard April 7, 2008, Sacramento.

Case ready for decision by FULL Board.

(2) CASE NO. 05-3327A

Appeal from dismissal

Classification: Medical Technical Assistant

Department: Department of Corrections and Rehabilitation

Proposed decision rejected July 10, 2007.

Transcript prepared.

Oral argument set for February 4-5, 2008, Sacramento.

Oral argument continued.

Oral argument heard March 4, 2008, Los Angeles.

Case ready for decision by FULL Board.

B. ORAL ARGUMENTS

These cases will be argued at this meeting or will be considered by the Board in closed session based on written arguments submitted by the parties.

NONE

C. CHIEF COUNSEL RESOLUTIONS, REMANDS, STIPULATIONS, OTHER

NONE

D. ADMINISTRATIVE LAW JUDGES' PROPOSED DECISIONS

The Board Administrative Law Judges (ALJs') conduct evidentiary hearings in appeals that include, but are not limited to, adverse actions, medical terminations, demotions, discrimination, reasonable accommodations, and whistleblower complaints.

PROPOSED DECISIONS AFTER HEARING

These are ALJ proposed decisions submitted to the Board for the first time.

(1) CASE NO. 07-3421

Appeal from dismissal

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

(2) CASE NO. 04-1782

Appeal from constructive medical suspension

Classification: Correctional Counselor I

Department: Department of Corrections and Rehabilitation

(3) CASE NO. 07-2945

Appeal from rejection during probationary period

Classification: Clinical Psychologist

Department: Department of Corrections and Rehabilitation

- (4) CASE NO. 07-1393**
Appeal from 30 days suspension and a five percent reduction in salary for 12 months
Classification: Associate Insurance Compliance Officer
Department: Department of Insurance
- (5) CASE NO. 07-2893**
Appeal from rejection during probationary period
Classification: Health Program Specialist I
Department: Department of Corrections and Rehabilitation
- (6) CASE NO. 07-1979**
Appeal from ten percent reduction in salary for three months
Classification: Correctional Sergeant
Department: Department of Corrections and Rehabilitation
- (7) CASE NO. 07-1429**
Appeal from dismissal
Classification: Supervising Child Support Specialist
Department: Department of Child Support Services
- (8) CASE NO. 07-4477**
Appeal from rejection during probationary period
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
- (9) CASE NO. 07-1046E**
Appeal from denial of discrimination complaint
Classification: Payroll Auditor
Department: State Compensation Insurance Fund
- (10) CASE NO. 07-2517**
Appeal from dismissal
Classification: Police officer
Department: California State University, San Bernardino

(11) CASE NO. 07-3873

Appeal from dismissal

Classification: Correctional Lieutenant

Department: Department of Corrections and Rehabilitation

(12) CASE NO. 07-3871

Appeal from rejection during probationary period

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

PROPOSED DECISIONS AFTER BOARD REMAND

(13) CASE NO. 04-3055R

Appeal from constructive medical termination

Classification: Office Technician (Typing)

Department: Department of Transportation

PROPOSED DECISIONS AFTER SPB ARBITRATION

NONE

E. PETITIONS FOR REHEARING

ALJ PROPOSED DECISIONS ADOPTED BY THE BOARD

The Board will vote to grant or deny a petition for rehearing filed by one or both parties, regarding a case already decided by the Board.

(1) CASE NO. 06-3491NP

Appeal from voided appointment

Classification: Assistant Consultant in Teacher Preparation

Department: Teacher Credentialing

(2) CASE NO. 07-1780P

Appeal from demotion

Classification: Chief Physician & Surgeon, CF

Department: Department of Corrections and Rehabilitation

WHISTLEBLOWER NOTICE OF FINDINGS

The Board will vote to grant or deny a petition for rehearing filed by one or both parties, regarding a case previously decided pursuant to Government Code, section 19683 et seq. and Title 2, California Code of Regulations, section 56 et seq.

NONE

F. PENDING BOARD REVIEW

These cases are pending preparation of transcripts, briefs, or the setting of oral argument before the Board.

(1) CASE NO. 06-2706A

Appeal from dismissal

Classification: Correctional Sergeant

Department: Department of Corrections and Rehabilitation

Proposed decision rejected December 4, 2007.

Transcript prepared.

Oral argument set for August 4-5, 2008, Sacramento.

(2) CASE NO. 06-0817A

Appeal from dismissal

Classification: Industrial Relations Counsel IV

Department: Department of Industrial Relations

Proposed decision rejected May 25, 2008.

Transcript prepared.

Oral argument set for June 9-10, 2008, Sacramento.

Oral argument continued.

Oral argument set for July 7-8, 2008, Sacramento.

(3) CASE NO. 06-2737PA

Appeal from dismissal

Classification: Correctional Sergeant

Department: Department of Corrections and Rehabilitation

Petition for rehearing granted April 22, 2008.

Transcripts prepared.

Oral argument set for August 4-5, 2008, Sacramento.

(4) CASE NO. 07-2189A

Appeal from non-punitive termination

Classification: Vocational Instructor (Welding),
Correctional Facility.

Department: Department of Corrections and
Rehabilitation

Proposed decision rejected March 4, 2008.

Transcript prepared.

Oral argument set for June 9-10, 2008, Sacramento.

Oral argument continued.

Oral argument set for August 4-5, 2008, Sacramento.

(5) CASE NO. 07-2966E

Appeal from discrimination complaint

Classification: Environmental Planner

Department: Department of Transportation

Case taken under submission at the April 22, 2008 Board
meeting.

Proposed decision rejected May 13, 2008.

Pending transcripts.

(6) CASE NO. 07-4470

Appeal from twenty-two working days suspension

Classification: Correctional Officer

Department: Department of Corrections and
Rehabilitation

Proposed decision rejected May 13, 2008.

Pending transcripts.

(7) CASE NO. 07-2581

Appeal from rejection during probation

Classification: Correctional Officer Cadet

Department: Department of Corrections and
Rehabilitation

Proposed decision rejected on May 13, 2008.

Pending transcripts.

(8) CASE NO. 07-1295

Appeal from dismissal

Classification: Fire Apparatus Engineer-Paramedic

Department: Department of Forestry and Protection

Proposed decision rejected on May 13, 2008.

Pending transcripts.

**14. RESOLUTION EXTENDING TIME PURSUANT TO GOVERNMENT
CODE SECTION 18671.1**

15. NON-EVIDENTIARY CASES

A. WITHHOLD APPEALS

Cases heard by a Staff Hearing Officer, a managerial staff member of the State Personnel Board or investigated by Appeals Division staff. The Board will be presented recommendations by a Staff Hearing Officer or Appeals Division staff for final decision on each appeal.

WITHHOLD FROM CERTIFICATION
CASES HEARD BY A STAFF HEARING OFFICER

NONE

WITHHOLD FROM CERTIFICATION
CASES NOT HEARD BY A STAFF HEARING OFFICER

(1) CASE NO. 06-3814N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; does not meeting citizenship requirements.

(2) CASE NO. 06-3435N

Classification: Youth Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; lifetime firearms prohibition.

(3) CASE NO. 06-3422N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; negative law enforcement contacts and omission of pertinent information.

- (4) CASE NO. 07-0593N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; negative law enforcement contacts and failure to provide complete and accurate information.
- (5) CASE NO. 06-3681N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; negative law enforcement contacts and omitting pertinent information.
- (6) CASE NO. 06-3475N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; furnishing inaccurate information, negative law enforcement contacts, illegal drug usage, and a negative military record.
- (7) CASE NO. 06-4470N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; illegal drug usage.
- (8) CASE NO. 06-3455N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; three DUI convictions in a lifetime.
- (9) CASE NO. 06-3811N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; negative employment history; discrepancies between the information Appellant submitted on his PHS and the information discovered during the course of the background investigation.
- (10) CASE NO. 06-4022N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; illegal drug usage.
- (11) CASE NO. 06-3440N**
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Issue: Suitability; negative law enforcement contacts and omitted pertinent information.

(12) CASE NO. 06-3401N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; relationship with a paroled inmate and conflict of interest concerns.

(13) CASE NO. 06-3873N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; provided inaccurate information and omitted pertinent information.

(14) CASE NO. 06-3670N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; gang affiliation.

(15) CASE NO. 06-3759N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; gang affiliation.

(16) CASE NO. 06-3820N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; theft and termination for cause within one year of application.

(17) CASE NO. 06-3669N

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

Issue: Suitability; negative law enforcement contacts and negative driving history.

B. MEDICAL AND PSYCHOLOGICAL SCREENING APPEALS

Cases heard by a Staff Hearing Panel comprised of a managerial staff member of the State Personnel Board and a medical professional. The Board will be presented recommendations by a Hearing Panel on each appeal.

(1) CASE NO. 08-2028

Classification: Correctional Officer

Department: Department of Corrections and Rehabilitation

**C. EXAMINATION APPEALS, MINIMUM QUALIFICATIONS, MERIT
ISSUE COMPLAINTS**

Cases heard by a Staff Hearing Officer, a managerial staff member of the State Personnel Board or investigated by Appeals Division staff. The Board will be presented recommendations by a Staff Hearing Officer or Appeals Division staff for final decision on each appeal.

NONE

**D. RULE 211 APPEALS, RULE 212 OUT OF CLASS APPEALS,
VOIDED APPOINTMENT APPEALS**

Cases heard by a Staff Hearing Officer, or a managerial staff member of the State Personnel Board. The Board will be presented recommendations by a Staff Hearing Officer for final decision on each appeal.

NONE

**E. REQUEST TO FILE CHARGES CASES, PETITION FOR
REHEARING**

Investigated by Appeals Division staff. The Board will be presented recommendations by Appeals Division staff for final decision on each request.

NONE

16. NON-HEARING AGENDA

The following proposals are made to the State Personnel Board by either the Board staff or Department of Personnel Administration staff. It is anticipated that the Board will act on these proposals without a hearing. Anyone with concerns or opposition to any of these proposals should submit a written notice to the Executive Officer clearly stating the nature of the concern or opposition. Such notice should explain how the issue in dispute is a merit employment matter within the Board's scope of authority as set forth in the State Civil Service Act (Government Code section 18500 et seq.) and Article VII of the California Constitution. Matters within the Board's scope of authority include, but are not limited to, personnel selection, employee status, discrimination and affirmative action. Matters outside the Board's scope of authority include, but are not limited to, compensation, employee benefits, position allocation, and organization structure. Such notice must be received not later than close of business on the Wednesday before the Board meeting at which the proposal is scheduled. Such notice from an exclusive bargaining representative will

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not be entertained after this deadline, provided the representative has received advance notice of the classification proposal pursuant to the applicable memorandum of understanding. In investigating matters outlined above, the Executive Officer shall act as the Board's authorized representative and recommend that the Board either act on the proposals as submitted without a hearing or schedule the items for a hearing, including a staff recommendation on resolution of the merit issues in dispute.

A. BOARD ITEMS PRESENTED BY STATE PERSONNEL BOARD OR DEPARTMENT OF PERSONNEL ADMINISTRATION TO ESTABLISH, REVISE OR ABOLISH CLASSIFICATIONS, ALTERNATE RANGE CRITERIA, ETC.

NONE

B. ABOLISHMENT OF CLASSES THAT HAVE HAD NO INCUMBENTS FOR MORE THAN TWO YEARS. DEPARTMENTS THAT UTILIZE THE CLASS AS WELL AS THE APPROPRIATE UNION HAVE NO OBJECTION TO THE ABOLISHMENT OF THESE CLASSES.

THE DEPARTMENT OF PERSONNEL ADMINISTRATION AND STATE PERSONNEL BOARD propose to abolish the following unused classifications, which have been vacant for more than twenty-four months. Departments that utilize the class as well as the appropriate union have no objection to the abolishment of these classes. When classes are proposed to be abolished which are part of a class series, and other classes within the series will continue to be used, the class specification is included in the board item.

<u>Title</u>	<u>Class Code</u>
• Emergency Srvs Project Specialist I – Various Projects	8205
• Emergency Srvs Project Specialist II – Various Projects	8206
• Emergency Srvs Project Specialist III – Various Projects	8207
• Senior Pesticide Evaluation Scientist (Biology)	6171
• Senior Pesticide Evaluation Scientist (Chemistry)	6172
• Senior Pesticide Evaluation Scientist (Entomology)	6173
• Senior Pesticide Evaluation Scientist (Microbiology)	6174
• Senior Pesticide Evaluation Scientist (Plant Physiology)	6175
• District Representative Apprentice, Housing and Community Development	9022
• Shoemaker	2067

• Forestry Field Trainee	1059
• Chief of Professional Education, Developmentally Disabled Hospital	7610
• Consultant and Medical Examiner Division of Industrial Accidents	7811
• Assistant Medical Officer, SCIF	7783
• Audiologist License Applicant	8301
• Speech Pathologist License Applicant	8294

17. CAREER EXECUTIVE ASSIGNMENT (CEA) CATEGORY ACTIVITY

This section of the Agenda serves to inform interested individuals and departments of proposed and approved CEA position actions.

The first section lists position actions that have been proposed and are currently under consideration.

Any parties having concerns with the merits of a proposed CEA position action should submit their concerns in writing to the Classification and Compensation Division of the Department of Personnel Administration, the Merit Operations Division of the State Personnel Board, and the department proposing the action.

To assure adequate time to consider objections to a CEA position action, issues should be presented immediately upon receipt of the State Personnel Board Agenda in which the proposed position action is noticed as being under consideration, and generally no later than a week to ten days after its publication.

In cases where a merit issue has been raised regarding a proposed CEA position action and the dispute cannot be resolved, a hearing before the five-member Board may be scheduled. If no merit issues are raised regarding a proposed CEA position action, and the State Personnel Board approves it, the action becomes effective without further action by the Board.

The second section of this portion of the Agenda reports those position actions that have been approved. They are effective as of the date they were approved by the Executive Officer of the State Personnel Board.

A. REQUESTS TO ESTABLISH NEW OR REVISE EXISTING CEA POSITIONS CURRENTLY UNDER CONSIDERATION

(1) PROJECT MANAGEMENT OFFICER

The Department of Corrections and Rehabilitation, Plata Health Care Services, proposes to allocate the above position to the CEA category. The position provides support to the Receivership by assisting the CIO in establishing policies and procedures. It will carry out mission critical goals and objectives and serve as the principal policymaker with regards to the establishment, implementation, and on-going support and maintenance of the Project Management Office.

(2) PROJECT INFORMATION OFFICER – NEW CONSTRUCTION

The Department of Corrections and Rehabilitation, Plata Medical Services, proposes to allocate the above position to the CEA category. The position will be responsible for policy making for public information regarding the \$7.2 billion statewide health facility construction program. The position will support the strategic goals and objectives of the Receivership by developing and implementing a clear, consistent, and persuasive message about new health care services construction in California's adult prisons, and building and sustaining community support for site selection and construction of new facilities.

(3) DIRECTOR, FIELD SUPPORT DIVISION

The Department of Corrections and Rehabilitation, Plata Medical Services, proposes to allocate the above position to the CEA category. The position, under the general direction of the federal Receiver and the Chief Executive Officer, Medical Services, and in coordination with the federal court appointed special masters in the mental health and dental court orders, the Director, Field Support Division will be the chief policy maker in the areas of provision of constitutionally adequate medical services to adult inmates in Community Correctional Facilities, Out of State Facilities, and Reentry Programs. The Director, Field Support Division will be responsible for developing new policies and revising existing policies to improve the delivery of medical care to patient/inmates in these facilities.

**(4) PROJECT DIRECTOR, FISCAL INTERMEDIARY
MEDICAID MANAGEMENT INFORMATION SYSTEM**

The Department of Health Care Services proposes to allocate the above position to the CEA category. The position will lead the department's effort to replace the antiquated Legacy California Medicaid Management Information System (CA-MMIS). CA-MMIS processes payments to medical providers under the Medi-Cal fee for service program.

**(5) SENIOR VICE PRESIDENT OF SOUTHERN
CALIFORNIA CLAIMS**

The State Compensation Insurance Fund proposes to allocate the above position to the CEA category. The position will assist the President over Claims Operations in the oversight and coordination of the organization's claims operations. The position will also be responsible for identifying industry trends specific to the Southern California regional claims operating units, developing responsive policies and procedures, and ensuring the implementation of these policies and work processes. The Senior Vice President will serve as a senior member of the Executive Staff.

**(6) SENIOR VICE PRESIDENT OF NORTHERN
CALIFORNIA CLAIMS**

The State Compensation Insurance Fund proposes to allocate the above positions to the CEA category. The position will assist the President over Claims Operations in the oversight and coordination of the organization's claims operations. The position will also be responsible for identifying industry trends specific to the Northern California regional claims operating units, developing responsive policies and procedures, and ensuring the implementation of these policies and work processes. The Senior Vice President will serve as a senior member of the Executive Staff.

**(7) SENIOR VICE PRESIDENT OF SPECIAL CLAIMS
OPERATION**

The State Compensation Insurance Fund proposes to allocate the above position to the CEA category. The position will assist the President over Claims Operations in the oversight and coordination of the organization's claims operations. The position will also have responsibility and

accountability for the special operational units of State Contract Services, Claims Management Services, and Claims Processing Centers throughout the state and will have oversight over negotiation of the State Contract's Master Agreement, Third Party Administration contracts, and the development and implementation of the organization's bill review process. The Senior Vice President will serve as a senior member of the Executive Staff.

(8) CHIEF, INVESTMENT POLICY AND BUSINESS SUPPORT DIVISION

The California Public Employees' Retirement System (CalPERS) proposes to revise the existing CEA allocation for the Chief, Investment Operations and change the title to Chief, Investment Policy and Business Support Division (PBSD). The position is responsible for all public policy matters, legislative issues, internal and external communication, and strategic planning for the Investment Office. The position also provides reports to the Investment Policy Subcommittee of the CalPERS Board of Administration which oversees all Investment Office policies, and directs all administrative functions for the Investment Office (e.g., contract management, procurement, information security, audits, budgets, human resources).

(9) DEPUTY DIRECTOR, "NEW START" PRISON TO EMPLOYMENT SECTION

The Department of Corrections and Rehabilitation, Division of Education, Vocations and Offender Programs, proposes to allocate the above position to the CEA category. The position provides statewide leadership in employment programs for offenders in the adult correctional system. The position is responsible for creating a "prison to employment continuum" as required in the Public Safety and Offender Rehabilitation Services Act of 2007, Assembly Bill 900. This position will show CDCR's approach to rehabilitating for California's prisoners.

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B. EXECUTIVE OFFICER DECISIONS REGARDING REQUESTS TO ESTABLISH NEW OR REVISE EXISTING CEA POSITIONS

(1) CHIEF, FIRE PROTECTION PROGRAMS

CAL FIRE's request to allocate the above position was approved effective June 3, 2008.

(2) CHIEF OF NORTHERN OPERATIONS

CAL FIRE's request to allocate the above position was approved effective June 3, 2008.

(3) ASSISTANT REGION CHIEF, NORTHERN OPERATIONS

CAL FIRE's request to allocate the above position was approved effective June 3, 2008.

(4) CHIEF OF SOUTHERN OPERATIONS

CAL FIRE's request to allocate the above position was approved effective June 3, 2008.

(5) ASSISTANT REGION CHIEF, SOUTHERN OPERATIONS

CAL FIRE's request to allocate the above position was approved effective June 3, 2008.

(6) CHIEF OF THE CALIFORNIA OFFICE OF BINATIONAL BORDER HEALTH

The California Department of Public Health's request to allocate the above position was approved effective June 3, 2008.

(7) ASSISTANT CHIEF COUNSEL, MEDI-CAL REGULATIONS AND SPECIAL PROJECTS TEAM, OFFICE OF LEGAL SERVICES

The Department of Health Care Services' request to allocate the above position was approved effective June 3, 2008.

(8) BUREAU CHIEF, SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY BUREAU

The Department of Consumer Affairs' has withdrawn the above CEA request.

A D J O U R N M E N T



MEMORANDUM

DATE: June 24, 2008

TO: STATE PERSONNEL BOARD

FROM: MIKE STRAZZO, Merit Operations Division

SUBJECT: NON-HEARING AGENDA ITEMS FOR BOARD ACTION

- A. BOARD ITEMS PRESENTED BY STATE PERSONNEL BOARD OR DEPARTMENT OF PERSONNEL ADMINISTRATION TO ESTABLISH, REVISE OR ABOLISH CLASSIFICATIONS, ALTERNATE RANGE CRITERIA, ETC.**

NONE

- B. ABOLISHMENT OF CLASSES THAT HAVE HAD NO INCUMBENTS FOR MORE THAN TWO YEARS. DEPARTMENTS THAT UTILIZE THE CLASS AS WELL AS THE APPROPRIATE UNION HAVE NO OBJECTION TO THE ABOLISHMENT OF THESE CLASSES.**

Title	Class Code
• Emergency Services Project Specialist I – Various Projects	8205
• Emergency Services Project Specialist II – Various Projects	8206
• Emergency Services Project Specialist III – Various Projects	8207
• Senior Pesticide Evaluation Scientist (Biology)	6171
• Senior Pesticide Evaluation Scientist (Chemistry)	6172
• Senior Pesticide Evaluation Scientist (Entomology)	6173
• Senior Pesticide Evaluation Scientist (Microbiology)	6174
• Senior Pesticide Evaluation Scientist (Plant Physiology)	6175
• District Representative Apprentice, Housing and Community Development	9022
• Shoemaker	2067
• Forestry Field Trainee	1059
• Chief of Professional Education, Developmentally Disabled Hospital	7610
• Consultant and Medical Examiner Division of Industrial Accidents	7811
• Assistant Medical Officer, SCIF	7783
• Audiologist License Applicant	8301
• Speech Pathologist License Applicant	8294

TO: STATE PERSONNEL BOARD

FROM: Dave Rechs, Staff Personnel Program Analyst
Classification and Compensation Division

REVIEWED BY: Belinda Collins, Chief
Classification and Compensation Division

SUBJECT: Abolishment of Vacant Civil Service Classes

SUMMARY OF ISSUES:

In the interest of maintaining the State's overall classification plan, the Department of Personnel Administration and State Personnel Board propose to abolish the following sixteen vacant classifications. These classes have gone unused for more than twenty-four months, and their future use is not anticipated.

CONSULTED WITH:

Daphne Baldwin, State Personnel Board
Dave Lopez, State Personnel Board
Frank Marr, Department of Personnel Administration

All pertinent exclusive representatives have been noticed regarding this proposed class abolishment and there have been no objections.

RECOMMENDATIONS:

That effective June 24, 2008, the below civil service classes listed in this calendar be abolished.

<u>Title</u>	<u>Class Code</u>
Emergency Services Project Specialist I –Various Projects	8205
Emergency Services Project Specialist II –Various Projects	8206
Emergency Services Project Specialist III –Various Projects	8207
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Senior Pesticide Evaluation Scientist (Entomology)	6173
Senior Pesticide Evaluation Scientist (Microbiology)	6174
Senior Pesticide Evaluation Scientist (Plant Physiology)	6175
District Representative Apprentice, Housing and Community Development	9022
Shoemaker	2067

Forestry Field Trainee	1059
Chief of Professional Education, Developmentally Disabled Hospital	7610
Consultant and Medical Examiner Division of Industrial Accidents	7811
Assistant Medical Officer, SCIF	7783
Audiologist License Applicant	8301
Speech Pathologist License Applicant	8294